University owned vehicles are shared spaces. Mask use is mandatory in vehicles.

**On-campus usage:** limited to 1 person.

**Off-campus usage:** 2 people may travel together if distancing and wearing 3-ply single-use face masks.

There is an exception process for long-distance fieldwork or when these guidelines create an undue hardship. Please contact safetyresources@usask.ca for more information.

Encourage air flow by opening windows and when using climate controls do NOT use the recirculate option or MAX A/C (automatic recirculate).

- Single-user vehicles must be disinfected with approved disinfectant at least twice a day (lunch and end of day).
- Shared vehicles must be disinfected with an approved disinfectant before and after each use and between drivers.

**VEHICLE SANITATION POINTS (BEFORE AND AFTER DRIVING)**

**BEFORE ENTERING THE VEHICLE DISINFECT THE FOLLOWING POINTS:**
- Communal keys and fobs
- Exterior and interior door handles
- Any levers used to adjust the seat position
- The seat and seat back (if possible)
- Seat belt—fabric and clasp

**ONCE INSIDE DISINFECT THE FOLLOWING POINTS:**
- The steering column including the steering wheel, windshield wipers, indicator lights, horn, and ignition
- Gear shift
- Radio controls, temperature controls
- Sun visor and rear view mirror

**WHILE STILL IN THE VEHICLE DISINFECT THE FOLLOWING POINTS:**
- The steering column including the steering wheel, windshield wipers, indicator lights, horn, and ignition
- Gear shift
- Radio controls, temperature controls
- Sun visor and rear view mirror

**EXIT THE VEHICLE AND DISINFECT THE FOLLOWING POINTS:**
- Communal keys and fobs
- Exterior and interior door handles
- Any levers used to adjust the seat position
- The seat and seat back (if possible)
- Seat belt—fabric and clasp

⚠️ When returning from a trip follow the sanitation points in reverse order.

Remember to wash and/or sanitize hands often.