

COVID-19 GUIDELINES

GUIDANCE FOR INSTRUCTORS RESPONDING TO POSITIVE CASES

As per [USask protocol](#) instructors will be notified of individuals in their courses who have been diagnosed with COVID-19, and/or, should it have impact on their on-campus learning presence, those who have been designated as having been in close contact with someone who has been diagnosed with COVID-19. The following is guidance on the procedure for when a student declares this information and asks for accommodation for their learning.

⚠️ This guidance is subject to change with provincial regulations, Public Health standards, and USask protocols.

The instructor will, after being informed by the student, report the name and NSID of the student to the associate/vice-dean that a student in their class has reported testing positive for COVID-19.

01

Report

Report to associate/vice-dean that your student reported a confirmed case of COVID-19.



02

Implement Plan

Associate/vice-dean contacts Safety Resources who develops an incident response plan and works with Saskatchewan Health Authority.

Safety Resources
Jeff Lindsay
jeff.lindsay@usask.ca
306-361-9990



03

Next Steps

Safety Resources works with college/instructor on next steps.



✓ DO

- **Direct the student to contact 811 immediately and follow direction.**
- **Follow the reporting steps. Include the student's name and NSID so reporting from multiple classes by the same person can be identified.**
- **Communicate with your class using only the pre-scripted message (below).**
- Accommodate their learning adaptation to the best of your ability.
- Accept the student's return to class without probing into medical concerns/conditions.
- **Affirm the safety protocols, masking and vaccination.**
- Inform students of the student wellness information.

✗ DO NOT

- Do not ask for/request/or collect vaccination status, additional medical diagnosis information or details, or probe for circumstances around medical concern.
- Do not require or collect medical documentation. The University is currently accepting student declaration of the direction they receive from SHA.
- Do not enforce an academic penalty for any students needing accommodation or missing class.



It is not mandatory to move to remote learning in the event of a positive case. Instructors will be notified directly if alternative measures are needed.

COMMUNICATION TO CLASS

When communicating with your class regarding notification of a positive case, use only the following message:

As teaching and learning activities resume this fall, the University of Saskatchewan's top priority is to ensure the health and safety of our campus community and those who visit campus. We require **masking indoors, vaccination wherever possible, regular testing** for those who are unvaccinated or not fully vaccinated, along with **good health practices**.

We received a report of a positive COVID-19 case in **CLASS**. You are registered in this class and if you were in attendance in the last 14 days, we encourage you to self-monitor for symptoms of illness and make informed choices to protect yourself and others in the days ahead. For those not yet vaccinated, COVID-19 vaccination bookings can be made on the Saskatoon campus at the **Student Wellness Centre** or throughout the **province**.

Information regarding COVID-19 and self-monitoring is available online at www.saskatchewan.ca/covid19.


By providing you with this information, our goal is to support your health and safety, and the health and safety of your friends and family, and vulnerable members of our community.

WELLNESS INFORMATION

STUDENTS

The Student Wellness Centre is available for physical or mental health support to any student who needs.


 students.usask.ca/health/centres/wellness-centre.php

 306-966-5768

FACULTY AND STAFF

Staff and faculty can access health and wellness services through the Employee and Family Assistance Program for free 24/7 confidential support.

 wellness.usask.ca/help/efap.php

 306-966-4300 or 1-844-448-7275