

COVID-19 GUIDELINES

GUIDANCE FOR INSTRUCTORS RESPONDING TO A SUSPECTED/ CLOSE CONTACT CASE OF COVID-19

As per [USask protocol](#) instructors will be notified of individuals in their courses who have been diagnosed with COVID-19, and/or, should it have impact on their on-campus learning presence, those who have been designated as having been in close contact with someone who has been diagnosed with COVID-19. The following is guidance on the procedure for when a student declares this information and asks for accommodation for their learning.

⚠️ This guidance is subject to change with provincial regulations, Public Health standards, and USask protocols.

When a student or other individual reports to their instructor as a close contact, follow these steps:

01

Report

Report to associate/vice-dean that your student suspects they have COVID-19 or have been in close contact with someone who has.

If the student is 14 days past their second dose of the COVID-19 vaccine, and asymptomatic, they do not need to isolate, unless directed by SHA.



02

Assessment

Associate/vice-dean contacts Safety Resources who develops an incident response plan and works with Saskatchewan Health Authority.

Safety Resources
Jeff Lindsay
jeff.lindsay@usask.ca
306-361-9990



03

Next Steps

Safety Resources works with college/instructor on a case-by-case analysis and development of an action plan.



✓ DO

- **Direct the student to contact 811 immediately and follow direction.**
- **Follow the reporting steps. Include the student's name and NSID so reporting from multiple classes by the same person can be identified.**
- Accommodate their learning adaptation to the best of your ability.
- Accept the student's return to class without probing into medical concerns/conditions.
- **Affirm the safety protocols, masking and vaccination.**
- Inform students of the student wellness information.

✗ DO NOT

- **Do not communicate with your class about close contacts. If needed, the college or unit will facilitate this work.**
- Do not ask for/request/or collect vaccination status, additional medical diagnosis information or details, or probe for circumstances around medical concern.
- Do not require or collect medical documentation. The University is currently accepting student declaration of the direction they receive from SHA.
- Do not enforce an academic penalty for any students needing accommodation or missing class.




It is not mandatory to move to remote learning in the event of a positive case. Instructors will be notified directly if alternative measures are needed.

WELLNESS INFORMATION

STUDENTS

The Student Wellness Centre is available for physical or mental health support to any student who needs.


 students.usask.ca/health/centres/wellness-centre.php

 306-966-5768

FACULTY AND STAFF

Staff and faculty can access health and wellness services through the Employee and Family Assistance Program for free 24/7 confidential support.

 wellness.usask.ca/help/efap.php

 306-966-4300 or 1-844-448-7275