

# Appendix B: COVID-19 Classroom and Academic Lab Operations Activity Plan Checklist

## Training and Education

- All students, faculty, and lab instructors or coordinators involved in the activity have completed the COVID-19 Health and Safety Training.
- All students, faculty, and lab instructors or coordinators have reviewed the Exposure Control Plan for the activity.
- All students, faculty, and lab instructors or coordinators are aware of masking, health monitoring, and work location logging requirements to be on campus.
- All students, faculty, and lab instructors or coordinators are aware that they are expected to adhere to safety protocols and procedures tied to their in-person academic programming.
- All students, faculty, and lab instructors or coordinators are trained on the use of the disinfectant including contact time needed for disinfection.

## Physical Space

- Hand sanitizer is available upon entry and exit of the learning space.
- Disinfectant readily available. (Classroom Cleaning Kits are available from Safety Resources, if needed.)
- Additional masks are available for users.
- Washrooms have been assigned for the learning space.
- Physical distancing and directional flow stickers have been installed.
- Learning Space is organized to ensure two meter spacing for individual learning spaces and other personnel work areas.