Appendix B: COVID-19 Classroom and Academic Lab Operations Activity Plan Checklist

Training and Education

☐ All students, faculty, and lab instructors or coordinators involved in the activity have completed the COVID-19 Health and Safety Training.

☐ All students, faculty, and lab instructors or coordinators have reviewed the Exposure Control Plan for the activity.

☐ All students, faculty, and lab instructors or coordinators are aware of masking, health monitoring, and work location logging requirements to be on campus.

☐ All students, faculty, and lab instructors or coordinators are aware that they are expected to adhere to safety protocols and procedures tied to their in-person academic programming.

☐ All students, faculty, and lab instructors or coordinators are trained on the use of the disinfectant including contact time needed for disinfection.

Physical Space

☐ Hand sanitizer is available upon entry and exit of the learning space.

☐ Disinfectant readily available. (Classroom Cleaning Kits are available from Safety Resources, if needed.)

☐ Additional masks are available for users.

☐ Washrooms have been assigned for the learning space.

☐ Physical distancing and directional flow stickers have been installed.

☐ Learning Space is organized to ensure two meter spacing for individual learning spaces and other personnel work areas.